



राष्ट्रीय प्रौद्योगिकी संस्थान आंध्र प्रदेश  
**NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH**

Near National Highway No. 16, Kadakatla, Tadepalligudem – 534101  
West Godavari District, Andhra Pradesh, India.

**Instructions to the candidates for Online Reporting to the  
Institute 07<sup>th</sup> - 13<sup>th</sup> December 2021**

**WELCOME TO ALL THE STUDENTS (ALLOTTED THROUGH JoSAA/CSAB- 2021)  
TO NIT ANDHRA PRADESH**

All the candidates allotted to NIT Andhra Pradesh are required to report through **ONLINE MODE** during 07<sup>th</sup> (Tuesday) to 13<sup>th</sup> (Monday) December, 2021.

1. All the candidates (a) who have secured seat in the sixth round of JoSAA (who didn't participate in CSAB special rounds) or (b) will secure seat in the second round of CSAB (who are participating in the CSAB special rounds) **MUST** report to the NIT Andhra Pradesh through the **ONLINE MODE** during **7<sup>th</sup> to 13<sup>th</sup> Dec, 2021** to complete the provisional Admissions Process. During this process, the remaining fee has to be paid (if applicable) according to the details of the fee given below during 7<sup>th</sup> to 13<sup>th</sup> Dec, 2021 and allotted candidates are required to fill and submit the below-mentioned Google form.

**Google Form Link:** <https://forms.gle/vbnDfYpFAtg18da98>

2. The candidates need to pay the following balance Institute fee (after adjusting the seat acceptance fee and Partial Admission Fee through JoSAA/CSAB) during 7<sup>th</sup> to 13<sup>th</sup> Dec, 2021.
  - a. Balance Institute Fee (General/OBC/EWS candidates) – Rs. 17,000/-
  - b. Balance Institute Fee (SC, ST, PWD candidates) – -Nil-
3. **Institute fee has to be paid only through “State Bank of India i-collect”**. The fee can be paid online (Net banking) or offline at any SBI branch through the downloaded challan.

**For the payment of fee or for downloading challan use the following link:**

<https://www.onlinesbi.sbi/sbicollect/icollecthome.htm> (Cash/DD/Bankers

Cheque /NEFT Transfer or any other mode of transactions will not be accepted.)

➤ **PROCEDURE FOR PAYING THE APPLICATION FEES**

- GO TO: <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>
- Select “SB Collect”
- Accept Terms & Conditions
- Proceed
- Select State - Andhra Pradesh
- Select type of institute - Educational Institutions
- Go - Drop down - Select “NIT AP FEE A/c”
- Submit
- Select Payment category –
- Fill the details
- Proceed.

**Details of the balance of Institute fee to be paid at the time of online reporting  
(07<sup>th</sup> - 13<sup>th</sup> December, 2021)**

|   | I Year I Sem (A.Y. 2021- 2022) |   |
|---|--------------------------------|---|
|   | OPEN, OBC, EWS                 | SC, ST, PWD   |
| Tuition Fee (Per Semester)  | Rs.62,500/-*                   | 0   |
| Other Fee (Every Odd Sem)   | Rs.27,500/-                    | Rs.27,500/-   |
| Total Institute Fee (Tuition Fee + Other Fee) to be paid  | <b>Rs.90,000/-</b>             | <b>Rs.27,500/-</b>  |
| Seat Acceptance Fee Paid (Excluding JoSAA/CSAB Processing Fee)  | Rs.33,000/-                    | Rs.13,000/-   |
| Partial Admission Fee   | Rs.40,000/-                    | Rs.20,000/-   |
| <b>Balance Institute Fee to be Paid (during 7th-13<sup>th</sup> December, 2021)</b>   | <b>Rs.17,000/-</b>             | <b>Excess amount of Rs.5,500/- will be adjusted/returned back to the students afterwards.</b> |
| <p>* MEB- Most Economically Backward (Annual Income below 1 Lakh (maximum allowable Rs.99,999/-)); OEB -Other Economically Backward (Annual Income between 1 lakh to 5 Lakhs (Maximum allowable Rs.4,99,999/-)) candidates are required to pay full tuition fee (Rs.62,500/-) at the time of admissions. After verification of the income certificates the remission amount will be refunded back to the student. Separate notice will be issued for submitting documents regarding the Fee remission process and to claim the refund of excess fee paid by the candidates (if any).</p> <p><b>NOTE: Caution deposits (Laboratory &amp; Library deposit) is refundable at the time of leaving the institute after deducting dues, if any.</b></p> |                                |   |

4. The reported candidates list will be published through Institute website during 7<sup>th</sup> to 13<sup>th</sup> Dec, 2021. Candidates are requested to visit the Institute website frequently to get the list of candidates.
5. **The Induction Program and classwork will start from 15<sup>th</sup> December, 2021 through ONLINE MODE.**
6. **Tentative date of Commencement of physical mode classes is 3<sup>rd</sup> January, 2022.**
7. **All the Students are mandatorily required to get both doses of Covid-19 vaccine (or at least one dose) before reporting to the Institute Physically.**
8. Hostel facility will be provided for all the candidates inside the campus. Separate notice regarding hostel registration process will be published through the Institute website by the Hostel Office.
9. **Verification of original documents will be conducted in January 2022. Detailed schedule will be published through the Institute website. Students Must carry all the required original copies of the documents for verification purposes during Physical reporting to the Institute.**

**Documents required for Online Reporting (during 07<sup>th</sup> -13<sup>th</sup> December, 2021)**

- Provisional Seat allotment letter (Final allotment copy downloaded from JoSAA/CSAB)
- Balance Institute fee payment receipt or challan (GEN/OBC/EWS only) with UTR issued by bank.

- JEE MAINS Admit card
- JEE MAINS Rank Card
- S. S. C. / 10<sup>th</sup> Class Pass Certificate / Mark sheet
- Intermediate / 10+2 Pass Certificate / Mark sheet
- Transfer Certificate / Leaving Certificate
- Migration Certificate
- Study and Conduct / Character Certificate (XII standard)
- SC / ST / OBC/EWS Certificate (if applicable)

(The OBC-NCL and EWS certificate should be dated on or after April 1, 2021, as per JoSAA/CSAB-2021 prescribed format. In the certificate it should be clearly mentioned that the candidate belongs to non-creamy layer.)

- Certificates for Persons with Disabilities (PWD), if applicable.
- Medical Certificate [As per JoSAA/CSAB-2021 recommended format]
- Aadhaar Card of the candidate.
- Self-declaration by the candidate (format attached here with)
- Copy of the Bank passbook (Student/Parent)/ crossed cheque- for getting refund amount (if any)
- Recent colour passport size photograph
- Income certificate issued on or after April 1, 2021. (for **OPEN, OBC, EWS category students Only**)
- **Students are requested to carry the above-mentioned original documents along with covid-19 vaccination certificate, when they will report for the physical mode classes.**

**10. Fee Refund policy for the I B. Tech. seat cancellation/ Not Reported candidates as mentioned below:**

1. If the seat is cancelled **within fifteen days after the closing date of admission or not reported to the Institute after paying participation and seat acceptance fees**, the Institute fee paid by the candidate will be refunded after deducting Rs. 27,500/- (Rupees twenty-seven thousand five hundred only) excluding the JoSAA/CSAB fees.
2. If the seat is cancelled **after 15 days from the closing date of admission** the security deposits if any paid by the candidate only will be refunded.

\*Candidates are advised to visit the Institute website frequently for the updates.

\* For any other queries relating to the admission process, the candidates can drop an email to: [admissions@nitandhra.ac.in](mailto:admissions@nitandhra.ac.in) .

**Sd/-**  
**Associate Dean**  
**(Admissions & Scholarships)**  
**NIT Andhra Pradesh**



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**I B. TECH. A.Y. 2021-22**

**Self-declaration**

I, \_\_\_\_\_ (Name of the candidate) \_\_\_\_\_ bearing JEE (Mains) application number \_\_\_\_\_, S/o / D/o of \_\_\_\_\_ (Father's/Mother's/guardian's name), and resident of village/town/city \_\_\_\_\_ (Address) \_\_\_\_\_, District \_\_\_\_\_, State/UT \_\_\_\_\_ got provisional admission letter (through JoSAA/CSAB-2021) for admissions to the B.Tech. programme in the Department of \_\_\_\_\_ (Name of the department/ programme), NIT Andhra Pradesh during the Academic Year 2021-22.

1. I do hereby undertake to abide by all the rules and regulations of Institute related to Institute academic activities, conduct and hostels etc., available in the Institute website [www.nitandhra.ac.in](http://www.nitandhra.ac.in).
2. I further agree that if I am found in violation of rules and regulations of the Institute at any time during my course, I am liable for disciplinary action as per the Institute rules.
3. I have furnished correct information in the JoSAA/CSAB/registration portal as per my knowledge. During the course of study, if at any stage it is found that any of the documents (Related to eligibility) is incorrect, false or fraudulent the admission will be cancelled. The Institute will be free to take any legal action as per law if in future any miscreant will be found.
4. Due to the COVID-19 Pandemic situations I am unable to produce my original documents to NIT Andhra Pradesh for verification purposes. I request you to allow for the provisional admission to the B.Tech. programme. I state that it is my sole responsibility to produce the original documents as verified during the JoSAA/CSAB rounds to the Institute during Physical Reporting or whenever it will be asked.
5. I also know that failing which submission of the above documents leads to cancellation of my provisional admission and no fees will be reimbursed to me.
6. I am fully aware on the point no.5 (no fees will be reimbursed) and my seat will be cancelled by the NIT Andhra Pradesh without any further notice and all the (if any) Judicial matters will be subjected to Tadepalligudem Judicial court only.
7. I hereby undertake that I have not joined for any regular appointment/service/courses and I am registering for the B. Tech. programme of the institute with the intention of completing the same. In future if required I shall cancel my seat at NIT Andhra Pradesh and then will join for regular appointment/service/courses.

**Signature of Student**

Name:

Place:

Date: